



DEPARTMENT OF THE ARMY
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY
105 ARMY PENTAGON
WASHINGTON DC 20310-0105

03 MAR 2010

MEMORANDUM THRU COMMITTEE MANAGEMENT OFFICER FOR THE
DEPARTMENT OF DEFENSE, WASHINGTON HEADQUARTERS SERVICES,
ADMINISTRATION AND PROGRAM SUPPORT DIVISION

FOR DIRECTOR, ADMINISTRATION AND MANAGEMENT, OFFICE OF THE
SECRETARY OF DEFENSE

SUBJECT: Renewal of Charter for the Army Science Board

1. Request renewal of the charter for the Army Science Board, which expires on 9 March 2010. The Army Science Board is a Department of Defense Federal Advisory Committee under the purview of the Secretary of the Army.
2. The justification memorandum and proposed charter for the Army Science Board are enclosed for your consideration and meet the criteria established in DoD Instruction 5105.04 (Department of Defense Federal Advisory Committee Management Program), E3.4.6.2.1. Recommend approval to continue the committee.
3. My point of contact for this action is Mr. Hok Lim, 703-602-7187 or hok.lim@conus.army.mil.


JOYCE E. MORROW

2 Encls



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

FEB 26 2010

SAALT-ASB

MEMORANDUM THRU DEPARTMENT OF THE ARMY COMMITTEE MANAGEMENT
OFFICE, OFFICE OF THE ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF
THE ARMY

FOR DEPARTMENT OF DEFENSE COMMITTEE MANAGEMENT OFFICE

SUBJECT: Request for Renewal of the United States Army Science Board Charter

1. In accordance with DODI 5105.04, August 6, 2007, the United States Army Science Board (ASB) Secretariat requests renewal of the current Charter, which expires 9 March 2010.
2. The Assistant Secretary of the Army Acquisition, Logistics and Technology (ASA(ALT)) supports this request. The ASB continues to provide the Secretary of the Army, the ASA(ALT) and, as requested, other Army organizations, independent advice and recommendations on scientific, technical, manufacturing, acquisition, logistics, and business management functions, as well as other matters of special interest to the Department of the Army.
3. Significant studies during the past two years have positively impacted the Army by providing relevant findings and recommendations for Army consideration. The reputation of the ASB continues to grow and assist the Army through its independent and objective advice on matters of science, technology, acquisition and business management processes.
4. The ASB members and consultants are comprised of world-class scientists, educators, and industrial leaders who are sought-after for their expertise in military, scientific and commercial enterprises. These members and consultants are appointed as Special Government Employees and provide their services voluntarily. They serve without compensation, with the exception of reimbursement for travel and per diem expenses directly related to their ASB duties.
5. Request renewal of the attached United States Army Science Board Charter.

Dennis R. Schmidt

Executive Director, Army Science Board Secretariat
Designated Federal Officer

CHARTER OF THE UNITED STATES ARMY SCIENCE BOARD

1. Committee Official Designation: The Committee will be known as the United States Army Science Board (hereafter referred to as the Board).
2. Authority: This Board was established under Agency authority in accordance with the provisions of the Federal Advisory Committee Act of 1972 (5 United States Code (U.S.C.), Appendix, as amended) and 41 Code of Federal Regulations Part 102-3.
3. Objectives and Scope of Activities: The Board will examine and advise on matters relating to the Army's scientific, technical, manufacturing, acquisition, logistics, and business management functions, and other matters as the Secretary of the Army shall prescribe from time to time.
4. Description of Duties:
 - a. The Board will provide the Secretary of the Army; the Under Secretary of the Army/Chief Management Officer; and the Assistant Secretary of the Army (Acquisition, Logistics and Technology) and, as requested, other Army organizations, independent advice and recommendations on scientific, technical, manufacturing, acquisition, logistics, and business management functions, and other matters of special interest to the Department of the Army. The Board's study results will be provided in a written final report that includes a narrative discussion stating the rationale for any findings and recommendations.
 - b. The Board is not established to advise on individual Army or Department of Defense (DoD) procurements, but instead will be concerned with the pressing and complex technology and business management issues facing the Department of the Army.
 - c. No matter will be assigned to the Board for its consideration that would require any member of the Board to participate personally and substantially in the conduct of any specific procurement, or place the member in the position of acting as a "procurement official" as that term is defined pursuant to law.
5. Agency or Official to Whom the Committee Reports: The Board will report to the Secretary of the Army or designated representative(s). The Secretary of the Army, or designated representative(s), may act upon the advice and recommendations of the Board.
6. Support: The Department of Defense, through the Secretary of the Army, shall provide support to the Board through the Assistant Secretary of the Army (Acquisition, Logistics and Technology), providing staff and funding support as deemed necessary for the Board's performance while ensuring compliance with the requirements of the

Federal Advisory Committee Act of 1972 and the Government in the Sunshine Act of 1976 (5 U.S.C. section 552b).

7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating costs, including travel and contract support, for this Board is \$2,100,000. The estimated annual personnel costs to the Department of Defense are seven full-time equivalents.

8. Designated Federal Officer: The Designated Federal Officer and Alternate Designated Federal Officer, pursuant to DoD policy, will be a full-time or permanent part-time DoD employee and will be appointed in accordance with established DoD policies and procedures. In addition, the Designated Federal Officer is required to attend all meetings; in the absence of the Designated Federal Officer, the Alternate Designated Federal Officer will attend the meeting.

9. Number and Frequency of Meetings: The Board will meet at the call of the Board's Designated Federal Officer, in consultation with the Chairperson. The estimated number of meetings is four annually.

10. Duration: The need for this advisory function is continuing; however, it is subject to renewal every two years.

11. Termination: The Board will terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless extended by the Secretary of Defense or designee.

12. Membership and Designation:

a. The Board will be composed of not more than 80 members who are eminent authorities in 1 or more of the following disciplines: science, technology, manufacturing, acquisition, logistics, and business management functions, and other matters of special interest to the Department of the Army. Generally, Board members will be approved to serve on the Board for a term of three years with annual reappointments. Board members may be approved to serve on the Board for an additional term with annual reappointments. Appointments normally will be staggered among the Board membership to ensure balance and an orderly turnover of the Board's overall composition on a periodic basis.

b. Board members will be appointed by the Secretary of the Army after approval by the Office of the Secretary of Defense. Members will be appointed under the authority of 5 U.S.C. section 3109. Members shall not serve for more than 130 days during any period of 365 consecutive days so that they qualify as "special government employees" for ethics purposes under 18 U.S.C. section 202. Appointments must be renewed annually.

c. The Secretary of the Army will designate the Board's Chairperson and Vice Chairperson from the total Board membership. The Chairperson and Vice Chairperson will generally serve two-year terms or as determined by the Secretary of the Army.

d. The Secretary of the Army may also appoint nonvoting consultants with special expertise to assist the Board. The Secretary may appoint up to six former Board members as consultants to serve as "Senior Army Science Board Fellows." The Secretary may also appoint up to 35 additional consultants to assist the Board for either a one-year term or a specific purpose or timeframe. These consultants shall serve for no more than 130 days during any period of 365 consecutive days so that they qualify as "special government employees" for ethics purposes under 18 U.S.C. section 202. Consultants will have no voting rights on the Board and shall not count toward the Board's total membership.

e. Board members and consultants will serve without compensation, with the exception of travel and per diem for official travel.

13. Subcommittees:

a. The Board will be authorized to establish subcommittees as necessary and consistent with its mission. These subcommittees or working groups will operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976, and other appropriate Federal regulations.

b. Such subcommittees or workgroups, composed of existing members and consultants, will not work independently of the chartered Board and will report all their recommendations and advice to the Board for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board, nor can they report directly to DoD or any Federal officers or employees who are not Board members.

14. Recordkeeping: The records of the Board and its subcommittees will be handled according to Section 2, General Records Schedule 26 (Temporary Commissions, Boards, Councils and Committees) and appropriate DoD policies and procedures. These records will be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. section 552, as amended).

15. Filing Date: